

ANNEX 1: DESK APPRAISAL FORM

1. Project Name: MKOMWA MARKET SHED - DDF
2. Project Location:

Name of the area MKOMWA MARKET
TA MKOMWA
Ward MUSUNGUZI
VDC MKOMWA

3. Eligibility Criteria

- i. Is the project derived from DDP? Or VAP? Or DDPF?
Yes [☒] No [☐]
- ii. Is the project in line with DDF guidelines on investment menu?
Yes [☒] No [☐]
- iii. Is the Project cost within the funding ceilings of the development budget of the council?
Yes [☒] No [☐]
- iv. Does the area/VDC have any history of project management? How many projects has VDC successfully implemented
Yes [☐] No [☒], Number []
- v. Are there uncompleted projects under the council in the proposed project site?
Yes [☐] No [☒]
- vi. Is there adequate access to the site, and are transport facilities satisfactory?
Yes [☒] No [☐]
- vii. Has land been secured for use by the project?
Yes [☒] No [☐] N/A [☐]
If Yes, How?
1. Will use public land [☒] 2. Voluntary Donation [] 3. Purchase/compensation []

- viii. Will the project have irreversible and unmanageable negative effects on the environment?

Yes [] No [✓]

4. Technical:

- i. Sector of the Project..... Planning & Development
- ii. Number of beneficiaries [Male]..... 800 [Female]..... 1,200
- iii. Distance to the nearest structure (KM)..... 21
- iv. Has the sector endorsed proposed project in the proposed site? yes [✓] No []

5. Appraisal Criteria

CRITERIA	SCORE (Tick against the score)		
B. PROJECT APPRAISAL (On a scale of 0-2, where: "0" means unsatisfactory and "2" very satisfactory)			
(i) Is the project consistent with the national, sector and district priorities?	0	1	2
(ii) Is the project drawn from DDP? Or VAPs?	0	1	2
(iii) Can the relevant ministry/department provide any needed technical support to ensure sustainability of the Project <i>(Verify with the relevant department)</i>	0	1	2
(iv) To what extent is the Project likely to benefit the poor/unemployed youth? <i>(viability analysis)</i>	0	1	2
(v) Does the project site permit easy access for all beneficiaries without limitation or impediment? <i>(Assess location and land ownership issues if any)</i>	0	1	2
(vi) Is the project size of the project simple enough to be implemented in one year?	0	1	2
(vii) Is the technology used readily available in the district?	0	1	2
(viii) Is there a sound Project sustainability plan?	0	1	2
(ix) What is the level of experience does the council have to manage such project?	0	1	2
TOTAL SCORE (0 to 18)			



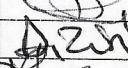
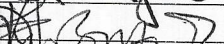
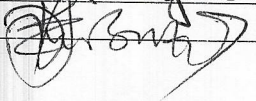
16/18

6. Overall Assessment

Assessment	Decision Guide	Tick as appropriate
Recommended for prioritisation	<ul style="list-style-type: none"> If the answer to all the questions in section 5 (Eligibility Criteria) is "YES" If the overall score for section 5 (Appraisal Criteria) is ≥ 12 (above) 	✓

	67%)	
Deferred	<ul style="list-style-type: none"> • If the answer to any of the questions in section 5 (Eligibility Criteria) is "NO". • If the overall score for section 5(Appraisal Criteria) is less than 12 (less than 67%) • If the project requires changes in certain areas. 	

7. Appraisal Team

Name	Designation	Signature	Date
1. E. CHIHANA	CPO		24/06/2021
2. D. KONONBU	MSE		24-06/2021
3. J. CHINDENGA	CA		24-06-2021
4. D. ZINGENI	CAENRO		24/06/2021
5. P. CHIUMBULO	DLO		24/06/21