

DDF

ANNEX 1: DESK APPRAISAL FORM

1. Project Name: DHO GUARDIAN SHELTER

2. Project Location:

Name of the area BALAKA NORTH

TA KAPALAMULA

Ward LIWAWAZI

VDC MPONDA Vg, KAPALAMULA VgC

3. Eligibility Criteria

- i. Is the project derived from DDP? Or VAP? Or DDPF?
Yes [☒] No []
- ii. Is the project in line with DDF guidelines on investment menu?
Yes [☒] No []
- iii. Is the Project cost within the funding ceilings of the development budget of the council?
Yes [☒] No []
- iv. Does the area/VDC have any history of project management? How many projects has VDC successfully implemented
Yes [☒] No [] , Number []
- v. Are there uncompleted projects under the council in the proposed project site?
Yes [☒] No [☒]
- vi. Is there adequate access to the site, and are transport facilities satisfactory?
Yes [☒] No []
- vii. Has land been secured for use by the project?
Yes [☒] No [] N/A []
If Yes, How?
1. Will use public land [] 2. Voluntary Donation [☒] 3. Purchase/compensation []
- viii. Will the project have irreversible and unmanageable negative effects on the environment?
Yes [] No [☒]

4. Technical:

- i. Sector of the Project..... HEALTH
- ii. Number of beneficiaries [Male]... 200,000 ... [Female]... 200,000
- iii. Distance to the nearest structure (KM)..... N/A
- iv. Has the sector endorsed proposed project in the proposed site? yes [☒] No [☐]

5. Appraisal Criteria

CRITERIA	SCORE (Tick against the score)		
B. PROJECT APPRAISAL (On a scale of 0-2, where: "0" means unsatisfactory and "2" very satisfactory)			
(i) Is the project consistent with the national, sector and district priorities?	0	1	2
(ii) Is the project drawn from DDP? Or VAPs?	0	1	2
(iii) Can the relevant ministry/department provide any needed technical support to ensure sustainability of the Project (Verify with the relevant department)	0	1	2
(iv) To what extent is the Project likely to benefit the poor/unemployed youth? (viability analysis)	0	1	2
(v) Does the project site permit easy access for all beneficiaries without limitation or impediment? (Assess location and land ownership issues if any)	0	1	2
(vi) Is the project size of the project simple enough to be implemented in one year?	0	1	2
(vii) Is the technology used readily available in the district?	0	1	2
(viii) Is there a sound Project sustainability plan?	0	1	2
(ix) What is the level of experience does the council have to manage such project?	0	1	2
TOTAL SCORE (0 to 18)			18

6. Overall Assessment

Assessment	Decision Guide	Tick as appropriate
Recommended for prioritisation	<ul style="list-style-type: none"> If the answer to all the questions in section 3 (Eligibility Criteria) is "YES" If the overall score for section 5 (Appraisal Criteria) is ≥ 12 (above 67%) 	<input checked="" type="checkbox"/>
Deferred	<ul style="list-style-type: none"> If the answer to any of the questions in section 5 (Eligibility Criteria) is "NO". If the overall score for section 5 (Appraisal Criteria) is less than 12 (less than 67%) 	<input type="checkbox"/>

	<ul style="list-style-type: none"> If the project requires changes in certain areas. 	
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7. Appraisal Team

Name	Designation	Signature	Date
1. Eugene K. Kaminda	DHSS	E. Kaminda	14/12/2021
2. DA MWEZAMBA	EDD	DA MWEZAMBA	14/12/2021
3. Davis Kongondo	MGE	D. Kongondo	14/12/2021
4. Joyce Chindera	CA	J. Chindera	14/12/2021
5. Peter Chiumbe	ARO	P. Chiumbe	14/12/2021