

DESK APPRAISAL FORM

1. Project Name: CONSTRUCTION OF THATCHED CDSS OFFICE BLOCK
2. Project Location: VIP PITCHANE AND STAFF HOUSE WITH PITCHER

Name of the area KASUZA

TA NTHACHE

Ward MPANDAZI

VDC KASUZA 2

3. Eligibility Criteria

- i. Is the project derived from DDP? Or VAP? Or DDPF?
Yes [☒] No []
- ii. Is the project in line with DDF guidelines on investment menu?
Yes [☒] No []
- iii. Is the Project cost within the funding ceilings of the development budget of the council?
Yes [☒] No []
- iv. Does the area/VDC have any history of project management? How many projects has VDC successfully implemented?
Yes [☒] No []
Number [8]
- v. Are there uncompleted projects under the council in the proposed project site?
Yes [] No [☒]
- vi. Is there adequate access to the site, and are transport facilities satisfactory?
Yes [☒] No []

4. Technical:

- i. Sector of the Project.....EDUCATION.....
- ii. Number of beneficiaries [Male].....550.....[Female].....650.....
- iii. Distance to the nearest structure (KM).....10.....
- iv. Has the sector endorsed proposed project in the proposed site?
yes [☒] No []

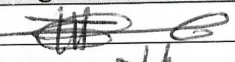

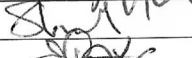




5. Appraisal Criteria

CRITERIA	SCORE (Tick against the score)		
B. PROJECT APPRAISAL (On a scale of 0-2, where: "0" means unsatisfactory and "2" very satisfactory)			
(i) Is the project consistent with the national, sector and district priorities?	0	1	2✓
(ii) Is the project drawn from DDP? Or VAPs?	0	1	2✓
(iii) Can the relevant ministry/department provide any needed technical support to ensure sustainability of the Project (Verify with the relevant department)	0	1	2✓
(iv) To what extent is the Project likely to benefit the poor/unemployed youth? (viability analysis)	0	1	2✓
(v) Does the project site permit easy access for all beneficiaries without limitation or impediment? (Assess location and land ownership issues if any)	0	1	2✓
(vi) Is the project size simple enough to be implemented in one year?	0	1	2✓
(vii) Is the technology used readily available in the district?	0	1✓	2✓
(viii) Is there a sound Project sustainability plan?	0	1	2✓
(ix) What is the level of experience does the council have to managed such project?	0	1	2✓
D. ENVIRONMENTAL APPRAISAL (Using the environmental checklist)			
(i) Is the project in environmental hotspot and has identified potential negative environment effects if any	0	1✓	2
(ii) Are the proposed mitigation measures feasible?	0	1	2✓
(iii) Is there a good plan for monitoring environmental effects?	0	1	2✓
TOTAL SCORE (0 to 24)			21

6. Overall Assessment

Assessment	Decision Guide	Tick as appropriate
Recommended for prioritisation	<ul style="list-style-type: none"> If the answer to all the questions in section 5 (Eligibility Criteria) is "YES" If the overall score for section 7 (Appraisal Criteria) is ≥16 (above 67%) 	✓
Deferred	<ul style="list-style-type: none"> If the answer to any of the questions in section 6 (Eligibility Criteria) is "NO". If the overall score for section 7 (Appraisal Criteria) is less than 16 (less than 67%) If the project requires changes in certain areas. 	

7. Appraisal Team

Name	Designation	Signature	Date
1. Clement Kamukoko	HO		02/02/2023
2. Nivison Katsikumba	EDO		02/02/2023
3. Enock Matamba	LO		02/02/2023
4. Eric Nyekanyeka	DPW		02/02/2023
5. Mercy Thomo	BS		02/02/2023
6. Rodrigue Kuvungwa	MBDO		02/02/2023
7. Wesley Sindi	EDO		02/02/2023
8.			
9.			
10.			