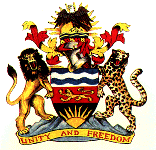
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**M’MBELWA DISTRICT COUNCIL**

**Site meeting report**

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| **Name of Activity:** | Site meeting report - Mkunguni Primary School | | | |
| **Date of Activity**: | 24/12/2021 | **Type of Activity:** | | Field visit |
| **Location:** | Mkunguni (T/A Khosolo, Mzimba South-East ) |  | |  |
| **Compiled by:** | * Lumbani Chunga |  | |  |
| **Participants** | **Name**   1. G. Gopani 2. W. Msukwa 3. M. Thela 4. L. Chunga 5. S. Msango | **Designation**  Acting Director of public works  Housing Officer  Public Works intern  Public Works intern  Public Works intern | |  |
| **Programme** | | | | |
| **Purpose of site visit:**   1. To appraise progress of works at Mkunguni primary school. | | | | |
| **Project status**:   * Mkunguni Primary School block construction is a project conceived under GESD and works was commenced on 19th December 2021 * Works on the project are being undertaken by Mwenekumbiro Construction and are currently estimated at 20% completion. * The project is currently at substructure level. * Foundation has been dug according to plan and back filling has already begun. * The quality of works is generally impressive. | | | | |
| **Observations**   1. The length of the block is 17.5m, width is 9m, diagonal is 19.6m and the length of each classroom is 8.7m. 2. The project site has access to locally available materials eg sand 3. The project uses cement blocks which are 400\*200\*200 mm in measurement for construction as per guidelines. In addition the inside of the cement blocks are filled with bricks as well as cement. 4. The project is experiencing challenges with locally available resources such as sand which was described as too soft which makes for poor mixture of the cement blocks. 5. The project has 24 artisans working on site; which is a fair number considering the size of the project and this makes the work to be efficient. 6. The project is experiencing significant cash flow constraints to enable the contractor finish the outstanding works in time. | | | | |
| **Action Items:** | | | | |
| **Action** | | **Responsible** | **Due** | |
| 1. Payment of the contractor should be timely regarding the incoming rainy season. | | DOF | when funds are available | |
| 1. Speed up construction to considering the incoming rainy season | | Contractor | ASAP | |
| 1. Additional cement should be added when producing cement blocks to create a better mixture. | | Contractor | when need arises | |
| 1. The contractor should wait 7-14 days before using newly produced cement blocks to ensure better quality. | | Contractor | ASAP | |