

DESK APPRAISAL FORM

1. Project Name: Construction of Boma Shops
2. Project Location:

Name of the area anchotsen
TA Kantukun
Ward Khudze
VDC Achokwe

3. Eligibility Criteria

- i. Is the project derived from DDP? Or VAP? Or DDPF?
Yes [☒] No [☐]
- ii. Is the project in line with DDF guidelines on investment menu?
Yes [☒] No [☐]
- iii. Is the Project cost within the funding ceilings of the development budget of the council?
Yes [☒] No [☐]
- iv. Does the area/VDC have any history of project management? How many projects has VDC successfully implemented?
Yes [☒] No [☐]
Number [5]
- v. Are there uncompleted projects under the council in the proposed project site?
Yes [☐] No [☒]
- vi. Is there adequate access to the site, and are transport facilities satisfactory?
Yes [☒] No [☐]

4. Technical:

- i. Sector of the Project.....Commercial.....
- ii. Number of beneficiaries [Male].....5,000.....[Female].....7,000.....
- iii. Distance to the nearest structure (KM).....1 km.....
- iv. Has the sector endorsed proposed project in the proposed site?
yes [☒] No [☐]

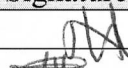
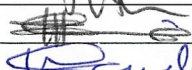

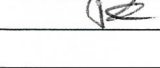
5. Appraisal Criteria

CRITERIA	SCORE (Tick against the score)		
B. PROJECT APPRAISAL (On a scale of 0-2, where: "0" means unsatisfactory and "2" very satisfactory)			
(i) Is the project consistent with the national, sector and district priorities?	0	1	2 ✓
(ii) Is the project drawn from DDP? Or VAPs?	0	1	2 ✓
(iii) Can the relevant ministry/department provide any needed technical support to ensure sustainability of the Project (Verify with the relevant department)	0	1	2 ✓
(iv) To what extent is the Project likely to benefit the poor/unemployed youth? (viability analysis)	0	1	2 ✓
(v) Does the project site permit easy access for all beneficiaries without limitation or impediment? (Assess location and land ownership issues if any)	0	1	2 ✓
(vi) Is the project size simple enough to be implemented in one year?	0	1	2 ✓
(vii) Is the technology used readily available in the district?	0	1	2 ✓
(viii) Is there a sound Project sustainability plan?	0	1	2 ✓
(ix) What is the level of experience does the council have to managed such project?	0	1	2 ✓
D. ENVIRONMENTAL APPRAISAL (Using the environmental checklist)			
(i) Is the project in environmental hotspot and has identified potential negative environment effects if any	0 ✓	1	2
(ii) Are the proposed mitigation measures feasible?	0	1	2 ✓
(iii) Is there a good plan for monitoring environmental effects?	0	1	2 ✓
TOTAL SCORE (0 to 24)			23

6. Overall Assessment

Assessment	Decision Guide	Tick as appropriate
Recommended for prioritisation	<ul style="list-style-type: none"> If the answer to all the questions in section 5 (Eligibility Criteria) is "YES" If the overall score for section 7 (Appraisal Criteria) is ≥16 (above 67%) 	✓
Deferred	<ul style="list-style-type: none"> If the answer to any of the questions in section 6 (Eligibility Criteria) is "NO". If the overall score for section 7 (Appraisal Criteria) is less than 16 (less than 67%) If the project requires changes in certain areas. 	

7. Appraisal Team

Name	Designation	Signature	Date
1. Nelson Kadirumangala	EDO		27/01/22
2. Vincent Kambere	HO		27/01/22
3. Wesley Sindi	EDO		27/01/2022
4. Refnick Kenengwa	EDO		27/01/2022
5.			
6.			
7.			
8.			
9.			
10.			

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