

## ANNEX 1: DESK APPRAISAL FORM

1. Project Name: RIVI RIVI EPA OFFICE CONSTRUCTION  
2. Project Location:

Name of the area RIVIRIVI EPA

TA NSAMALA

Ward RIVIRIVI

VDC LUPANGA

### 3. Eligibility Criteria

- i. Is the project derived from DDP? Or VAP? Or DDPF?  
Yes [☒] No [ ]
- ii. Is the project in line with DDF guidelines on investment menu?  
Yes [☒] No [ ]
- iii. Is the Project cost within the funding ceilings of the development budget of the council?  
Yes [☒] No [ ]
- iv. Does the area/VDC have any history of project management? How many projects has VDC successfully implemented  
Yes [ ] No [ ] , Number [ ]
- v. Are there uncompleted projects under the council in the proposed project site?  
Yes [ ] No [☒]
- vi. Is there adequate access to the site, and are transport facilities satisfactory?  
Yes [☒] No [ ]
- vii. Has land been secured for use by the project?  
Yes [☒] No [ ] N/A [ ]

If Yes, How?

1. Will use public land [☒] 2. Voluntary Donation [ ] 3. Purchase/compensation [ ]



- viii. Will the project have irreversible and unmanageable negative effects on the environment?

Yes [ ] No [✓]

#### 4. Technical:

- i. Sector of the Project..... Agriculture
- ii. Number of beneficiaries [Male]..... 3,757 [Female]..... 5,634
- iii. Distance to the nearest structure (KM)..... 10
- iv. Has the sector endorsed proposed project in the proposed site? yes [✓] No [ ]

#### 5. Appraisal Criteria

CRITERIA	SCORE (Tick against the score)		
<b>B. PROJECT APPRAISAL</b> <i>(On a scale of 0-2, where: "0" means unsatisfactory and "2" very satisfactory)</i>			
(i) Is the project consistent with the national, sector and district priorities?	0	1	2
(ii) Is the project drawn from DDP? Or VAPs?	0	1	2
(iii) Can the relevant ministry/department provide any needed technical support to ensure sustainability of the Project <i>(Verify with the relevant department)</i>	0	1	2
(iv) To what extent is the Project likely to benefit the poor/unemployed youth? <i>(viability analysis)</i>	0	1	2
(v) Does the project site permit easy access for all beneficiaries without limitation or impediment? <i>(Assess location and land ownership issues if any)</i>	0	1	2
(vi) Is the project size of the project simple enough to be implemented in one year?	0	1	2
(vii) Is the technology used readily available in the district?	0	1	2
(viii) Is there a sound Project sustainability plan?	0	1	2
(ix) What is the level of experience does the council have to manage such project?	0	1	2
TOTAL SCORE (0 to 18)			16

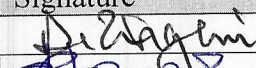
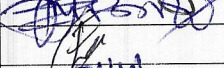

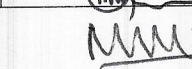






#### 6. Overall Assessment

Assessment	Decision Guide	Tick as appropriate
Recommended for prioritisation	<ul style="list-style-type: none"> <li>If the answer to all the questions in section 5 (Eligibility Criteria ) is "YES"</li> <li>If the overall score for section 5 (Appraisal Criteria) is <u>≥12</u>(above</li> </ul>	✓



	<b>67%)</b>	
<b>Deferred</b>	<ul style="list-style-type: none"> <li>• If the answer to any of the questions in section 5 (Eligibility Criteria) is "NO".</li> <li>• If the overall score for section 5 (Appraisal Criteria) is less than <b>12 (less than 67%)</b></li> <li>• If the project requires changes in certain areas.</li> </ul>	

## 7. Appraisal Team

Name	Designation	Signature	Date
1. DANIS ZINGENI	CAENRO		23/06/2021
2. PATEL CHUMBULO	DLO		23/06/2021
3. EDGAR CHIHANA	CPO		23/06/21
4. CHIFUNIRO KATENGELA	PPWD		23/06/21
5. DAVIS KONDONO	M&EO		23/06/21
6. MACDONALD NYAKA - DCDO			23/06/2021
7. IGNACIOUS KAMENI - DEM			23/06/2021
8. JOYCE CHINDENGA - CA			23/06/2021
9. IDAH MKWEZALAMBA - EDO			23/06/2021
10. LUKRESHA MATEKENYA - DWO			23/06/2021